

TOURISM DEVELOPMENT AUTHORITY**August 24, 2021****2:00 PM****101 East New Bern Road
Kinston, North Carolina 28504**

Meeting called by: Chairman Joe Hargitt
Authority Members: Stephen Hill, Antonio Hardy, Clara Jones Moore, Linda Rouse-Sutton, Gram Spear, Matthew Young
Staff: Jan Parson, Robbie Rodgers, David Mooring
Guests:

AGENDA

CALL TO ORDER	Joe Hargitt
MINUTES	Joe Hargitt
• July 2021	
FINANCIALS	Matt Young
• June 2021	
OLD BUSINESS	Joe Hargitt
• Lenoir County Visitors Center	
o Kitchen appliances update	
o Security System and cameras	
o Visitor Center auditorium and upstairs	Jan Parson
• TDA Committee Meetings	
TDA Board Appointment	Stephen Hill
NEW BUSINESS	Joe Hargitt
EXECUTIVE DIRECTOR REPORT:	Jan Parson
• SETRAC Grants-Farmers Market request for 2 nd \$5000.00 Grant	
• Marketing Update-Maps and Visitor Guides	
ADJOURN	
Next meeting at 2:00 PM, September 28, 2021	



**KINSTON-LENOIR COUNTY
TOURISM DEVELOPMENT AUTHORITY
Meeting Minutes – August 24, 2021**

AUTHORITY PRESENT: Joe Hargitt, Linda Rouse-Sutton, Clara Moore, Antonio Hardy, Matthew Young, Stephen Hill

AUTHORITY ABSENT: Gram Spear

STAFF PRESENT: Jan Parson, David Mooring, Billy Andrews

GUESTS:

CALL TO ORDER:

Chairman Joe Hargitt called the meeting of the Tourism Development Authority to order at 2:08 PM at the Tourism Facility at 101 E. New Bern Road, Kinston, NC. He then welcomed the authority.

I. MINUTES -Chairman Joe Hargitt

Chairman Hargitt asked the Board to review the July minutes. He asked if there were any corrections or additions to the July 2021 minutes. There being no comments or corrections, upon **MOTION by Matthew Young and second by Clara Moore, the minutes were unanimously accepted as presented.**

II. FINANCIAL REPORT – Matthew Young

July 2021 Financials

After reviewing the projected financial report prepared by Michael Whitfield, CPA, a **MOTION was made by Matthew Young to table the financial report until the next regular meeting scheduled on September 28, 2021. MOTION second by Clara Moore, and unanimously approved.**

III. NEW BUSINESS – Jan Parson

Billy Andrews, new staff member at the authority, was introduced to the Board.

IV. OLD BUSINESS – Joe Hargitt

none reported

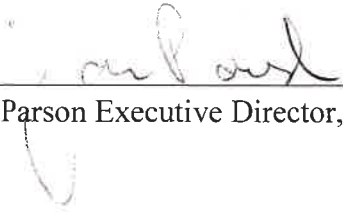
ADJOURN – Joe Hargitt

Chairman Hargitt informed the Board that the next meeting will be held at 2PM, September 28, 2021. He then asked if there was other business to discuss. **There being no further business to transact, Linda Rouse-Sutton, made the MOTION to adjourn, with a second by Antonio Hardy to adjourn the meeting.** Chairman Hargitt declared the meeting adjourned.



Kinston-Lenoir County Tourism Development Authority

Date



Jan Parson Executive Director, Secretary

9/28/2021
Date



L. William Andrews, Recorder

9-28-21
Date