

SETRAC Grant Activities and Accomplishments Report

This report MUST be submitted within 30 days of the completion of the project/event.

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| Organization/Agency Name | |
| Organization/Agency Address | |
| Organization/Agency Phone Number | |
| Organization/Agency Email | |
| Project/Event Name | |
| In compliance with the requirements of the Kinston – Lenoir County Tourist Development Authority grant guidelines, the following is a description of activities and accomplishments undertaken by our organization/agency using the provided SETRAC funds provided by the Tourism Development Authority. This report MUST be submitted within 30 days funded project/event’s completion date as submitted on SETRAC grant application. Paid invoices sufficient to document proper use of grant funds MUST accompany this report. | |
| Describe how the original goals and expectations of this project/event were accomplished? If not accomplished, why not? | |
| How did this project/event improve Kinston/Lenoir County and contribute to the advancement of tourism in Kinston and Lenoir County? | |
| Please list and attach copies of paid invoices that support the use of grant funding. | |

Preparer Signature

Date

***REPORT SHOULD BE RECEIVED BY THE FOUNDATION
WITHIN 30 DAYS OF COMPLETION OF THE PROJECT**

REPORT CAN BE SUBMITTED ELECTRONICALLY TO INFO@VISITKINSTON.COM

Please put the title of your project in the subject box.